



# Merchant Shipping Services Pvt. Ltd.

**B/L Number:**

**CHECKLIST – IMPORT DO**

**Date:**

**CHA NAME:**

**Email:**

**Have you carried the following Documents?**

- |  |  |   |  |
|--|--|---|--|
| 1. Original B/L <input type="checkbox"/>             | 2. Telex Release <input type="checkbox"/>      | 3. Payment Confirmation <input type="checkbox"/>            | 4. High Seas Document <input type="checkbox"/> |
| 5. Factory De-Stuffing Bond <input type="checkbox"/> | 6. KYC from Consignee <input type="checkbox"/> | 7. Pro-forma Invoice <input type="checkbox"/>               |  |
| 8. NOC Telex Release <input type="checkbox"/>        | 9. NOC Forwarder <input type="checkbox"/>      | 10. B/E (incase of High Seas Sale) <input type="checkbox"/> |  |
| 11. DPD Shipment <input type="checkbox"/>            | 12. Advance DO <input type="checkbox"/>        |   |  |

**MODE OF PAYMENT:** NEFT/RTGS ☐

ODEX ☐

1. UTR/REF Number: \_\_\_\_\_ Amount: \_\_\_\_\_ Date & Time of Payment: \_\_\_\_\_

2. UTR/REF Number: \_\_\_\_\_ Amount: \_\_\_\_\_ Date & Time of Payment: \_\_\_\_\_

**DELIVERY TYPE:**

Examin Order ☐

Final D/O ☐

F/Destuffing ☐

D/Destuffing ☐

DeStuffing Location/Place: \_\_\_\_\_

Security Chq No: \_\_\_\_\_

Date: \_\_\_\_\_

Bank Name: \_\_\_\_\_

**D/O Validity upto:**

**Consignee Name:**

IEC Number: \_\_\_\_\_

Email: \_\_\_\_\_

**CHA Person Name**

Tel No (Off): \_\_\_\_\_

Mobile: \_\_\_\_\_

We solemnly affirm herewith that the above Information is correct to the best of our knowledge

**Signature**

REMARK: (FOR OFFICE USE ONLY)